

HUMAN RESOURCES COMMITTEE
Assessments Subcommittee

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HRC-AS-C-019

August 9, 1976

MEMORANDUM

TO : Mr. Richard Lehmann
Deputy to the Director of Central Intelligence
for National Intelligence

THROUGH : Ambassador Edward S. Little *EL*
Chairman, Human Resources Committee (HRC)

FROM :
Chairman, HRC Assessments Subcommittee

SUBJECT : FOCUS Review Program

1. At Ambassador Little's meeting with you on June 29, I agreed to keep you posted on the status of the Assessment Subcommittee's collaboration with the NIOs. I am pleased to inform you that things are moving ahead well:

- (a) FOCUS is completed and on its way to Ambassador through State channels under cover of a letter from the DCI. "issues-oriented" approach to the Reporting Assessment structured the Review in a way which ensured that a statement of priority national intelligence needs, rather than a laundry list, would result.
- (b) has agreed to hold FOCUS Reporting Assessment Seminar in early September following his return from . Ambassador Little has alerted Ambassador to the opportunity which Bob's visit affords him to gain first-hand information about the objectives of FOCUS .
- (c) NIO chaired the FOCUS Reporting Assessment Seminar on August 3. Participation from all interested agencies

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25X1 was good and at a significantly senior
level. [] of the HRC Secretariat
25X1 has provided NIO [] with an initial draft
of the Assessment. We are anxious to complete
FOCUS [] in time for it to be avail-
able to the Foreign Service Inspectors prior
to their departure for [] in early September. 2

25X1 (d) FOCUS [] has had slow going, but we expect
to see it on its way to [] within two
weeks. 2

25X1 (e) The Subcommittee has adopted a good part of
NIO [] suggestions for bringing
Ambassadors on board early in the FOCUS Reviews.
To this end, Ambassador Little has sent letters
25X1 to Ambassador [] and Ambassador
[] describing Review ob-
jectives and soliciting their participation.
He will send similar letters to the other
Ambassadors prior to the initiation of Reviews
covering reporting from their Missions. 2

2. The Subcommittee appreciates the support which you
and the NIOs are lending to the FOCUS Review Program.

25X1 cc: []

Vice Chairman, Assessment Subcommittee

25X1 []
HRC Secretariat

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